



Sage 50 Accountants Subscription and Learning Memberships - Canada

Sage University

Training catalogue

April 2026

Sage

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Welcome to Sage University

Sage is committed to your success. Whether you're just getting started, building on existing experience, or already a pro, our training options equip you with the skills to keep your Sage solutions running smoothly, helping your business operate efficiently and achieve lasting success.

Create a Sage University profile

1. Go to Sage University at sageu.com/Sage50CA
2. Select **Create a profile** and follow the instructions on screen.

How to create a Sage University profile

To create a Sage University profile, you will need to log on to your Sage account.
If you don't already have a Sage account, you can [create one](#). Start with entering your email address.
Note: You will need access to your email to retrieve a validation code to create your Sage account.
[View FAQs](#) about your Sage account login to learn more.

Once you've logged on to your Sage account, complete the Sage University profile creation form and **get started!**

NOTE: Creating a Sage University profile is a one-time task. Once complete, you will simply log on to access Sage University.

Sage Log in or create an account
Enter your email address to get started.
Email address
Continue

Sage University
Please complete this form to create your Sage University profile.
Email
First name
Last name
Company name
Account number
Phone
Street 1
Street 2
City
Postal code
Time zone

Make sure to enter your Sage Account number when completing the Sage University profile to get the most from the system.

View our learning offerings today

Complimentary training

Get Started in No Time

New to Sage 50? Whether you're tackling tasks for the first time or need a quick review, all courses in this section come at no cost and are available to all.

Select an eLearning topic to get started or simply register for the [combined learning package](#).

 Basic Installation	 Bookkeeping Intro	 Navigation and Interface	 Company Setup: your first tasks	 General Ledger Accounts
 Customers and money in	 Vendors and money out	 Inventory and services	 Tracking Projects and jobs	 Employees and Payroll

Get started in no time

Level 1: Learn the basics

Get your team up and running quickly with Sage 50 while building the skills to manage your business efficiently. This course covers the foundational tasks that ensure accurate accounting and smooth operations, helping your business save time, reduce errors, and make informed financial decisions.

Level 1: Learn the basics includes:

- Install Sage 50 in a single-user environment
- Understand basic bookkeeping and accounting concepts for accurate financials
- Build a new company file using the setup wizard
- Navigate history mode to track and review transactions
- Add customers and create sales invoices to manage revenue efficiently
- Add vendors and create purchase invoices to streamline expenses

- Add employees and create paycheques for accurate payroll
- Manage general ledger accounts to maintain precise records
- Add projects to track job costs and profitability
- Add inventory items and services to manage stock and sales effectively
- Understand connected cloud services to improve collaboration and accessibility

Included in Sage Accountants Subscription

Sage 50 Learning

Sage Accountants Subscription courses come with your Sage Accountants subscription or are available for purchase.
Sage Accountants Learning Membership + Skills and Insights courses are included in the learning membership or available for purchase.
Not a membership holder? Contact a Sage representative at 1-888-261-9610 today!

Sage Accountants Subscription

Learning Membership + Skills and Insights

Accounting Modules

Buy for \$439 Or get it with your Sage Accountants Subscription

Learn the essential skills to manage your daily accounting tasks in Sage 50.

View details

Payroll Module

Buy for \$219 Or get it with your Sage Accountants Subscription

Prepare everything needed before starting processing payroll in Sage 50.

View details

Power User

Buy for \$219 Or get it with your Sage Accountants Subscription

Set up inventory, projects, foreign currency, reports and forms, departments, time and billing, and how to prepare and complete a year end.

View details

Certified Advisor

Prepare for the assessment with our sample assessment.

View details

Get Certified!

View details

What's new in Sage 50

Stay up to date on the latest Sage 50 releases and product enhancements.

View options

Year-End Resources

Year-end resources to help you manage software updates, complete fiscal and calendar year-end tasks, and generate accurate T4 and RL-1 forms.

View options

eBooks

Buy an eBook \$49 Or get it with your Sage Accountants Subscription. Our eBooks are a great alternative. Perfect if you prefer to read, revisit key concepts, and learn at your own pace.

View options

Level 2: Accounting Modules

This course is designed for customers who want to gain a solid understanding of the Sage 50 Accounting Module. Completing this course equips your team to confidently manage core accounting tasks, maintain accurate financial records, streamline operations, and make informed decisions that support your business growth.

Level 2: Accounting Module course includes:

- Basic bookkeeping and accounting principles

- Install Sage 50 in both single-user and multi-user environments
- Create and configure a Sage 50 company
- Add and modify users and roles
- Adjust company settings and user preferences
- Enter opening balances and historical transactions for customers and vendors
- Use the Receivables and Payables modules to manage cash flow
- Process banking transactions and manage budgets effectively
- Enable direct deposits, pre-authorized debits, and credit card processing
- Upgrade your Sage 50 product annually
- Set up and manage sales taxes

Level 2: Payroll Modules

This course focuses on all aspects of payroll management in Sage 50. Completing this course ensures your team can manage payroll efficiently and accurately, maintain compliance with regulations, streamline payroll operations, and provide timely, error-free payments—supporting employee satisfaction and overall business success.

Level 2: Payroll Module course includes:

- Prepare payroll setup and all prerequisites for accurate processing
- Set up and manage payroll incomes, deductions, and user-defined expenses
- Add, modify, and remove employees and enter opening balances
- Create paycheques and manage payroll entitlements
- Set up and administer benefits and group benefits
- Process reimbursements, advances, loans, and commissions
- Pay accrued vacation and process payroll remittances
- Generate PIER reports and submit T4, RL-1, and ROE forms
- Update employee claims and WCB rates
- Set up and manage PRPP and VRSP
- Use direct deposit options for payroll

Level 3: Power User

Completing this course empowers your team to maximize Sage 50's advanced capabilities, streamline complex operations, improve reporting accuracy, and efficiently manage year-end processes—helping your business run smarter and more profitably.

Level 3: Power User course includes:

- Use the Inventory and Services module to manage stock and items efficiently
- Set up and use projects within transactions to track costs and profitability
- Set up and manage foreign currency for international transactions
- Modify report settings and generate reports and forms to support decision-making
- Complete fiscal and calendar year-end processes accurately
- Set up and use departments to track performance and costs
- Use Time and Billing to track hours, expenses, and billings
- Leverage enhanced productivity features, including recurring transactions and the Daily Business Manager

Sage 50 Certified Advisor

Prepare for the assessment with our sample assessment before you dive in and **complete your certification**. What better way to show your knowledge and expertise than with a certification.

What's new in Sage 50

Stay up to date on the latest Sage 50 releases and product enhancements.

Year-End Resources

Year-end resources to help you manage software updates, complete fiscal and calendar year-end tasks, and generate accurate T4 and RL-1 forms.

Sage eBooks

Our eBooks are a perfect if you prefer to read, revisit key concepts, and learn at your own pace.

Included with the Learning Membership + Skills and Insights

Sage 50 Learning

Sage Accountants Subscription courses come with your Sage Accountants subscription or are available for purchase.
Sage Accountants Learning Membership + Skills and Insights courses are included in the Learning membership or available for purchase.
Not a membership holder? Contact a Sage representative at 1-888-261-9610 today!

Sage Accountants Subscription

Learning Membership + Skills and Insights

Application Specialist Buy for \$109 Or get it with your Sage Accountants Learning Membership. This course focuses on the advanced features of Sage 50 including advanced inventory, advanced projects, import and exporting, data management, and company consolidation. View details	Certified Consultant certification Prepare for the assessment with our handbook and sample assessment. Technical Handbook View details Get Certified! View details	Skills and Insights For practice and client success! Essential skills to empower a move beyond compliance work (to become a trusted advisor adding value for you and your clients). View details	Sage AI Academy Learn how generative AI can help you simplify everyday work and drive better business outcomes. This training is product agnostic. View details
NEW! Master AP Automation Interactive eBook Buy for \$99 Or get it with a Sage Accountants Learning Membership Learn how to automate your Accounts Payable with Sage 50 to save time, reduce errors, and boost efficiency. View details	Master AR Automation for Business Growth eBook Buy for \$99 Or get it with a Sage Accountants Learning Membership Master AR automation for Sage 50 to streamline invoicing, speed up payments, and improve cash flow visibility. <i>Coming soon</i>	Financial Fluency for Everyone Buy for \$99 or no cost with a Sage Accountants Learning Membership. An introduction to accounting fundamentals. Build confidence in financial terminology, reports, and bookkeeping basics to better understand how your business finances work. View options	Sage 50 Connected Services Buy for \$55 Or get it with a Sage Accountants Learning Membership Embrace the freedom of remote work and seamless collaboration with Remote Data Access. View options

Advanced Learning

Level 4: Application Specialist

Mastering these advanced features enables your team to streamline complex processes, maintain accurate data across your organization, and make informed strategic decisions—helping your business operate more efficiently and grow with confidence.

Level 4: Application Specialist course includes:

- Use advanced inventory features to optimize stock management and efficiency
- Use advanced project features to track costs, progress, and profitability
- Import and export data for seamless integration and reporting
- Manage Sage 50 data to ensure accuracy and reliability
- Use consolidated companies to view and analyze multiple entities in one system

NEW Master AP Automation Interactive eBook

This course teaches you how to automate your Accounts Payable (AP) processes using Sage 50 to save time, reduce manual errors, and improve operational efficiency.

The AP Automation course includes:

- How to configure automation features
- Streamline invoice approvals
- Use reporting tools effectively
- Integrate with banking and vendor systems

Connected Services

By mastering connected services, your team can work more efficiently, enhance collaboration, reduce manual tasks, and protect critical business data helping your business operate smarter and stay secure.

The Connected Services course includes:

- Set up and use Remote Data Access for secure, flexible access to your data
- Manage users and troubleshoot Remote Data Access to ensure smooth operations
- Download and match transactions using Bank Feeds to save time and reduce errors
- Create and apply Bank Rules for recurring transactions to automate processes
- Set up and customize online Invoice Payments to accelerate cash flow
- Create and access cloud backups with Microsoft 365 integration for data security

Financial Fluency for Everyone

This introductory course explains the fundamentals of accounting and bookkeeping, including key terminology, business types, financial roles, and core reports. Learners gain a practical understanding of how financial transactions are recorded, summarized, and reported to support day-to-day business operations and decision-making.

The Connected Services course includes:

- Introduction to Accounting
- Tax
- Record keeping and reporting
- Manual bookkeeping

Sage AI Academy

Learn how generative AI can help you simplify everyday work and drive better business outcomes.

The AI Academy course includes:

AI Fundamentals for Business - This pathway equips you with the core AI concepts, discover effective prompting techniques, and gain strategies to integrate AI into your workflows in a responsible and impactful way.

- Part 1 How AI can bring innovation to your business
- Part 2: Rethinking AI
- Part 3 A practical guide to using AI
- Part 4 Crafting powerful prompts
- AI data and ethics
- Plus badges and more

Applied Continuous Learning – coming soon. This provides real-life examples of how AI can be used to improve efficiency. Beyond theory, practice is paramount to adopting new technologies.

Advanced Workshops – coming soon. For those ready to take a more active role in AI adoption, this tier supports deeper capability building and fosters a culture of innovation and responsible AI use.

Master AR Automation for Business Growth eBook – Coming soon

Master AR automation for Sage 50 to streamline invoicing, speed up payments, and improve cash flow visibility.

Skills and Insights

For practice and client success, learn essential skills to empower a move beyond compliance work, to become a trusted advisor adding value for you and your clients. Learn how to on board the right clients for your practice and price your work effectively. These practical, connected courses work together to provide a clear framework you can apply immediately.

Enabling client growth

Earn 12 CPD hours

- Business goal setting
- Business growth planning
- Knowing the numbers
- Metrics that matter
- Implementing AI effectively

Enabling practice growth

Earn 5 CPD hours

- From prospect to paying client
- Profitable pricing
- The KLT principle

Certified consultant

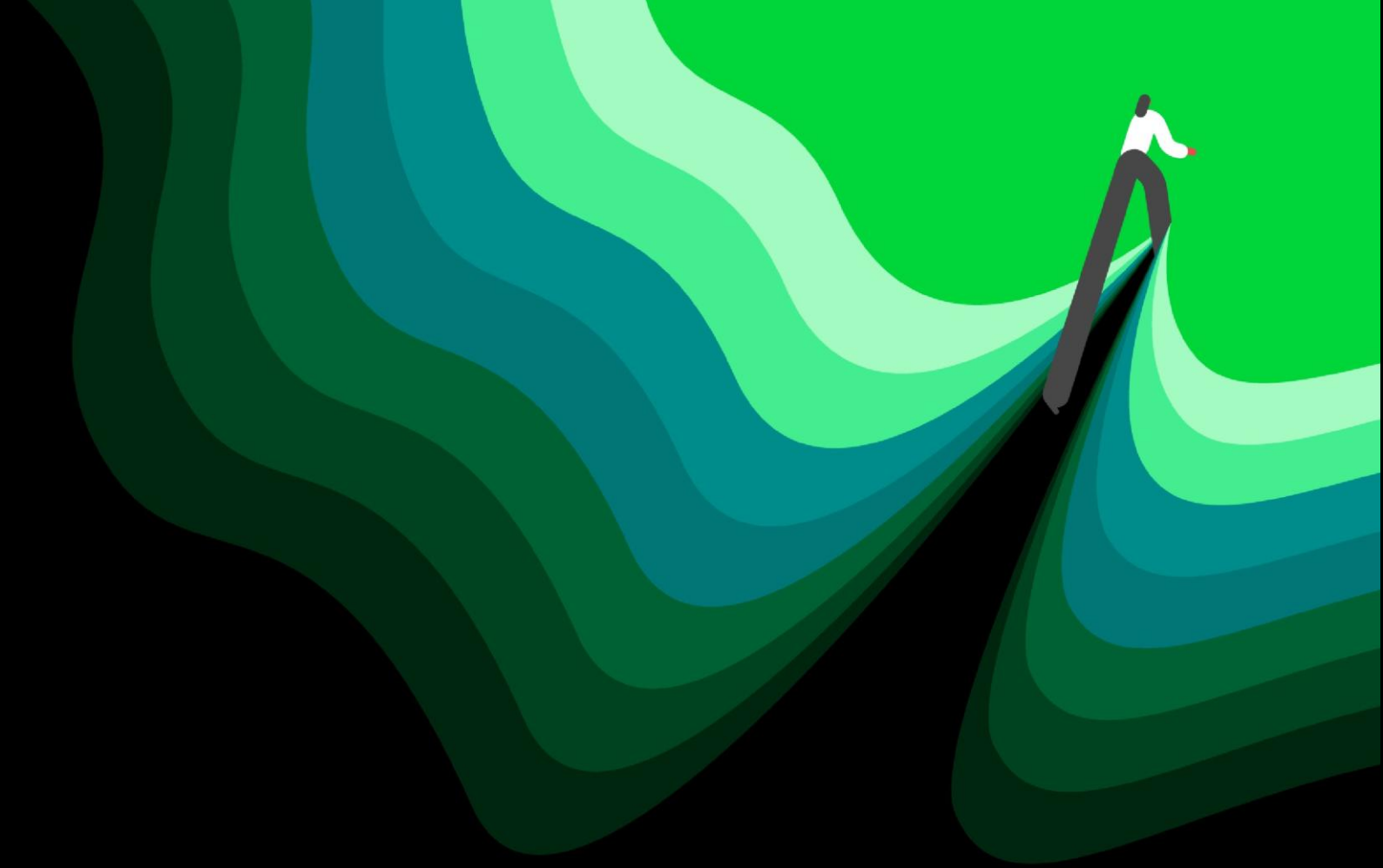
Earn Level 2 Payroll, Level 3 Power User, and Level 4 Application Specialist certifications to validate expertise and maximize Sage 50 usage.

Includes:

50CA - Sage 50—Canadian Edition - The Technical Handbook
50CA - Sage 50—Canadian Edition - Sample Question Level 3: Power User Assessment
50CA - Sage 50—Canadian Edition - Product Certification Assessment (Certified Consultant)

Learning continues to grow and improve

Learning will continue to grow with new courses added across your product, business insights, and AI. We invite you to visit Sage University regularly to discover what's new.



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