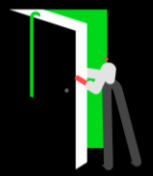
Sage X3 Customer Learning Catalogue

Jan 2026



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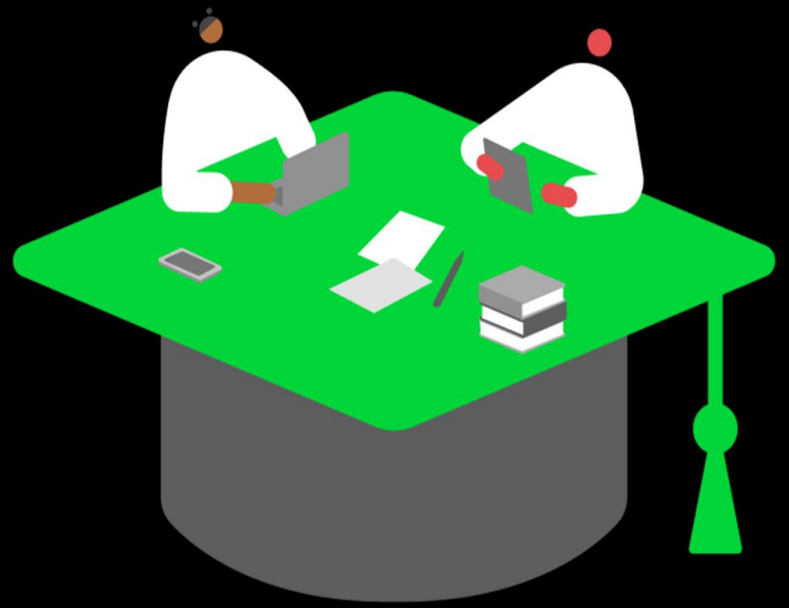
Reporting & Analytics

- Sage Business Reporting
- Sage Enterprise Intelligence
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Training when *you* need it

Sage University



Learning for each phase of your learning life cycle or business changes.

Tools for your learning journey:

- **Curriculum:** Extensive range of course content – Getting started to Expert
- **Resources:** Global standardized curriculum
- **Practical Experience:** Flexible, hands-on training and lab environments
- **Validation:** Certification exams for all specializations

Onboarding → Next level skills → New roles → New hires → New products and updates

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Build your skills on Sage X3: Customer learning that helps you succeed

Whether you're new to Sage X3 or an experienced user looking to explore what's new or deepen your knowledge, SageU is your go-to destination. Discover a range of training options tailored to your individual needs. With so many ways to learn, you're sure to find the perfect fit!

Job Role

Access recommended courses tailored to your role and responsibilities within your organization.

Instructor-Led Virtual or Classroom

Perfect for users who want a guided, step-by-step approach. These sessions include hands-on practice with the software and exercises to reinforce learning.

eLearning

Self-paced, interactive courses available anytime, giving you the flexibility to learn when it suits you.

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Customers Learning Curriculum

The learning paths are designed to provide a progressive learning experience from beginner to expert level.

1. **Getting Started** introduces learners to the **basic functions and operations** of the application within their role or competency. After completing this stage, learners should be competent enough to begin performing their role effectively.

2. **Essentials** is designed as the primary goal for most standard learners. Completing the Essentials training prepares learners to handle daily responsibilities with minimal assistance or supervision.



Beyond the Basics is available at any time to help you enhance your skills as you gain more experience in the field.

3. **Advance Your Skills** takes learners to the **ultimate level of learning.** While learning is the cornerstone of expertise, true mastery comes with experience.

4. **Become an Expert** programs enable you to **master your skills** in your chosen specialist domain. These courses are aimed at individuals who have significant Sage X3 knowledge and expertise.

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Badges and Certifications

Badges recognize your newly earned skills and award your personal accomplishments



You can earn multiple badges at the course level and showcase your accomplishments on social media. Once you complete specific courses, you will earn a badge that you can see in Sage University. Then, you will receive a congratulatory email with downloadable badges. You can find courses with badges on Sage University now, and more are coming!

Earn The Ultimate Sage X3 Learning Achievement



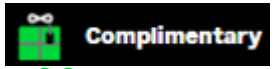
Prove your skills to employers by passing a certification exam and earning the certification for your role. Certifications are available for multiple roles; for example, Accounts Payable, Accounts Receivable, and System Administrator. Earning your certification is version-specific, year-specific, does not expire, and includes certification logos and a media toolkit to share your achievement.

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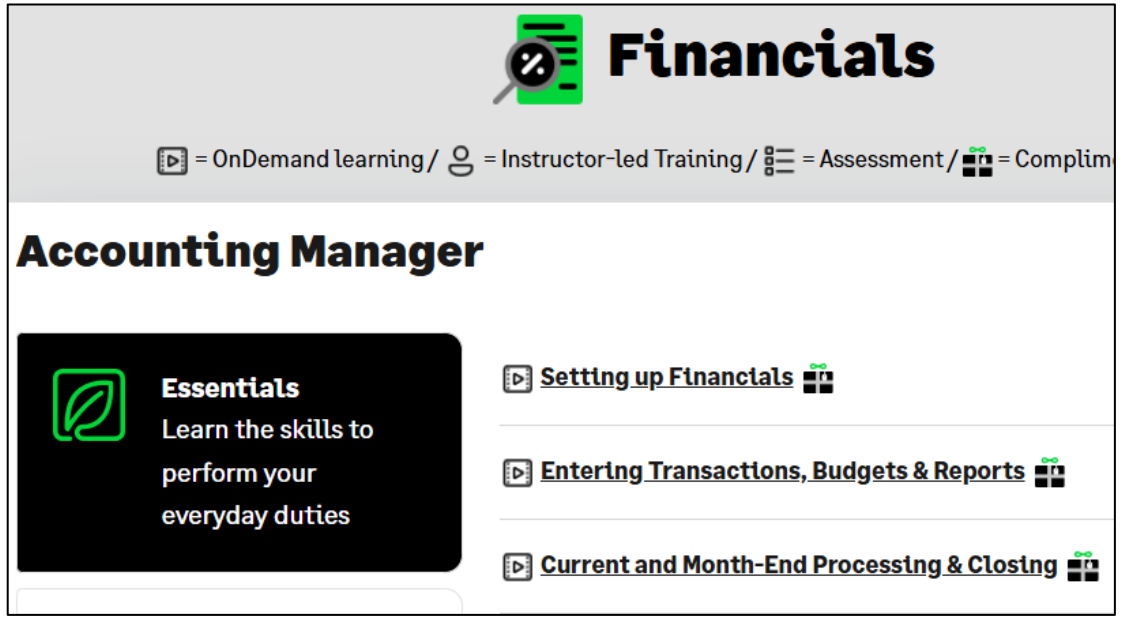
Complimentary Learning

Unlock your potential with Complimentary Learning!

Complimentary Learning provides your entire organization with free access to our Getting Started and Essentials interactive eLearning courses on Sage University. These complimentary learning courses will help you and your company get up and running with Sage X3.

Complimentary learning is easily identified by 

displayed in the Customer course catalog and  on the Sage University Role-based learning page.



Your organization can further enhance their knowledge including instructor-led training and "Beyond the Basics" and "Advance your Skills" learning by subscribing to a Sage X3 Learning Membership.

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Sage X3 Customer Learning Membership

One membership. One price. Unlock Your Team's Potential



Comprehensive Training Access
Membership provides unlimited access to over 50 courses to continuously develop team skills

Measurable Proficiency Improvement
90% of participants report enhanced skills, proving the effectiveness of structured learning

Culture of Continuous Learning
The program fosters organizational growth by encouraging ongoing learning and adaptability

Simplified Learning Management
Annual subscription aligns training renewal with Sage X3 product subscription for seamless management

Click here to learn more about the Sage X3 Customer Learning Membership

Look for the lock icon to indicate the courses included in the membership

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Create your Sage University profile

First create your Sage Account

To create a Sage University profile, you will need to log on to your **Sage account**. If you don't already have a Sage account, you can create one using the "Create account" link found on the bottom of the on the **log in** page.

You will need access to your email to retrieve a validation code to create your Sage account.

You can **view the FAQs** about your Sage account login to learn more.

Next create your Sage University Profile

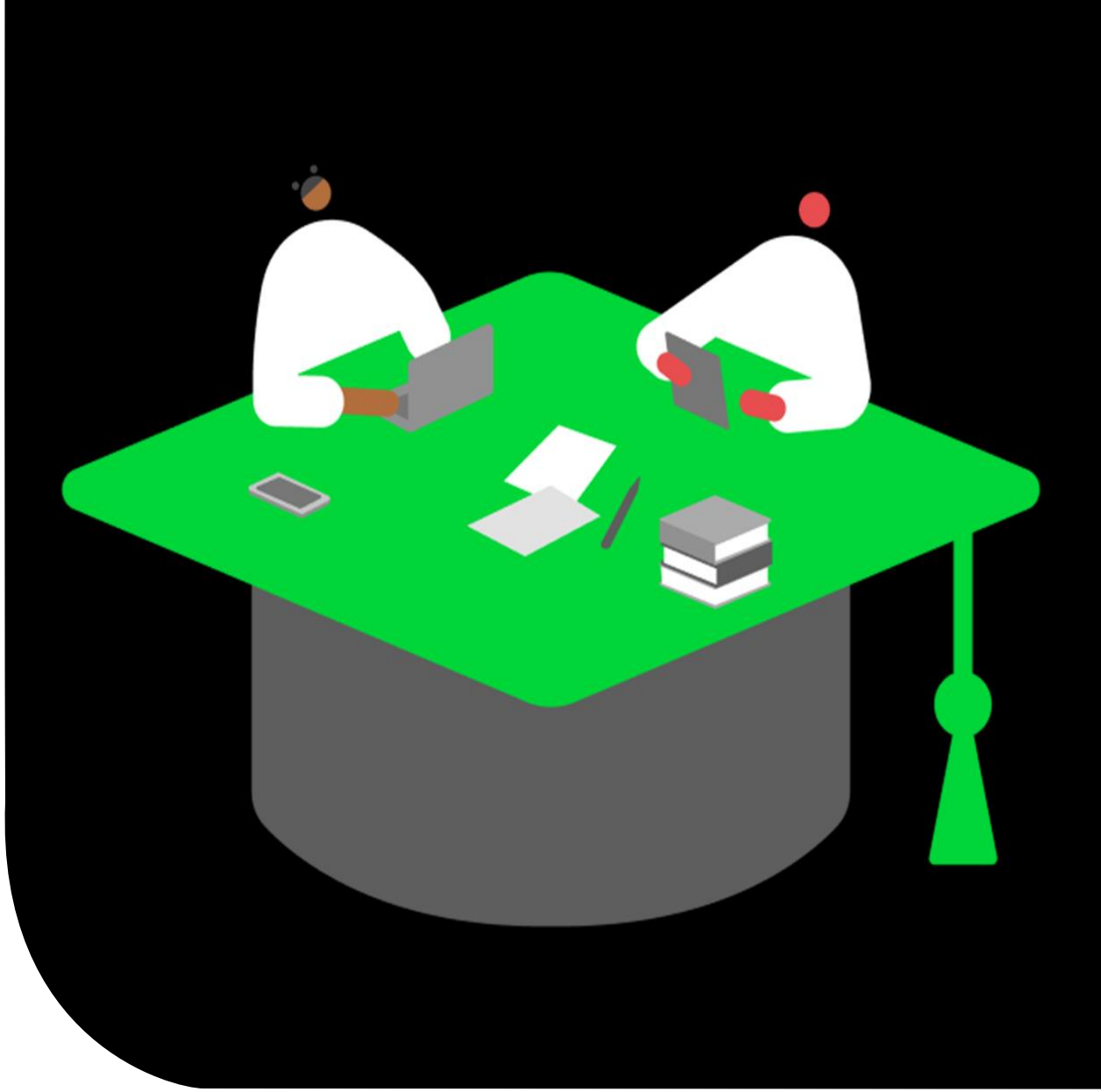
Once you've logged on to your Sage account, complete the Sage University **profile creation form** and get started.

Please note that creating a Sage University profile is a one-time task. Once complete, you will simply log on to access Sage University.

Now you can log on to Sage University

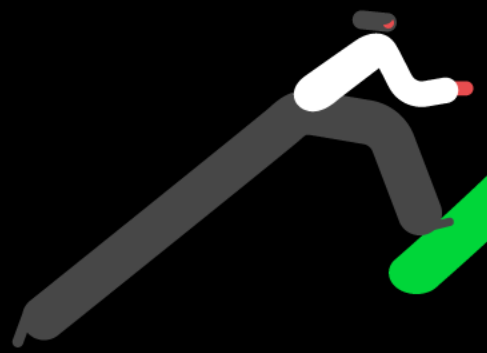
Visit **Sage University** to log on or to choose your Country/Region.

- Search the pages by Role or by topic and register for training courses.
- Access your transcript, to view eLearning, attend a Virtual Class you have registered for, and to view past training completed.
- If you have any issues, contact **sageuniversity@sage.com**



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Getting Started Learning



Getting Started

Complimentary Learning

Getting Started

Getting Started with Sage X3

Getting Started: Common Data

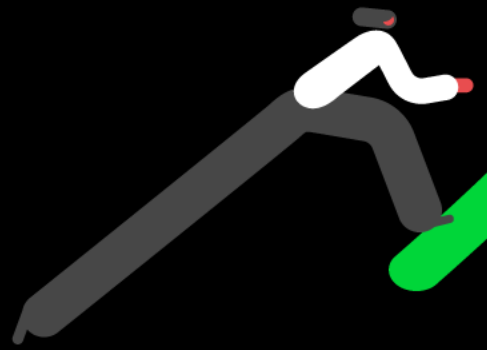
Recommended for All Roles

- Foundational courses for all roles.
- Designed to introduce you to Sage X3.
- Become familiar with common navigation features
- Understand the common data and records shared across modules
- Understand how to setup a company and basic transaction flow

To register for courses and certifications visit **www.sageu.com**

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Learning by Role



Accounting Manager

Complimentary Learning

Essentials

- Setting Up Financials
- Entering Transactions, Budgets & Reports
- Current and Month-End Processing & Closing

Certification

- Study Guide
- Sample Assessment
- Accounting Manager Specialist Exam

Beyond the Basics

- Understanding and Using Bank Reconciliation
- Deep Dive Into Automatic Journals
- Understanding Operating Budgets
- Understanding and Using Fixed Assets
- Working with Visual Processes
- Microsoft Office Integration

Advance your Skills

- Advanced Financials

Become an Expert

- Expert Financials

Accounting Manager responsibilities include:

- Manages and overseeing daily operations of the accounting department.
- Monitors and analyzes accounting data and producing financial reports.
- Establishes and enforces proper accounting methods, policies and principles.

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Accounts Payable Specialist

Complimentary Learning

Essentials

- AP Specialist: Setup
- AP Specialist: Invoicing & Payments
- AP eInvoicing Setup
- AP Processing – A Guide to Automation

Certification

- Study Guide
- Sample Assessment
- Accounting Payable Specialist Exam

Beyond the Basics

- Working with Visual Processes
- Microsoft Office Integration

Advance your Skills

- Advanced Financials

Become an Expert

- Expert Financials

Accounts Payable Specialist responsibilities include :

- Manages and overseeing daily bookkeeping and record keeping.
- Monitors and analyzing accounting data and producing financial reports.
- Preparation of tax records for financial audits.

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Accounts Receivable Specialist

Complimentary Learning

Essentials

- AR Specialist: Setup
- AR Specialist: Invoicing & Payments

Certification

- Study Guide
- Sample Assessment
- Accounting Receivable Specialist Exam

Beyond the Basics

- Working with Visual Processes
- Microsoft Office Integration

Advance your Skills

- Advanced Financials

Become an Expert

- Expert Financials

Accounts Receivable Specialist responsibilities include :

- Securing revenue by verifying and posting receipts and resolving any discrepancies.
- Generating invoices and account statements.
- Assisting in general financial management and analysis.

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Purchasing Specialist

Complimentary Learning

Essentials

- Overview and Setting up Purchasing
- Receiving, Invoicing, Utilities and Reports
- Ordering, MRP Calculation and Enterprise Planning

Beyond the Basics

- Purchasing Signature Management
- Advanced Purchasing and Three-Way Matching
- Working with Visual Processes
- Microsoft Office Integration

Become an Expert

- Expert Distribution

Purchasing Specialist responsibilities include:

- Conducting product research and sourcing new suppliers and vendors.
- Sourcing materials, goods, products, and services and negotiating the best or most cost-effective contracts and deals.
- Performing inventory inspections and reordering supplies and stock as necessary.

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Sales Specialist

Complimentary Learning

Essentials

- Setting Up Sales and Pricing
- Creating Quotes & Orders and Allocating Stock
- Sales Invoicing and Returns

Beyond the Basics

- Batch Sales Processing, Reports and Inquiries
- Sales Signature Management
- Creating and Using Commercial Sales Kits
- Working with Visual Processes
- Microsoft Office Integration

Become an Expert

- Expert Distribution

Sales Specialist responsibilities include:

- Providing product demonstrations to staff and clients and taking the lead to resolving complaints.
- Analyzing sales team performance and scheduling training/refresher sessions accordingly.
- Providing accurate sales forecasts and allocating resources so targets are met.

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Stock Specialist

Complimentary Learning

Essentials

- Setting Up Stock
- Entering Transactions, Stock Counts, & Reordering
- Shipment Preparation

Beyond the Basics

- Periodic Processing, Reports & Inquiries
- Setting up Quality Control & Transactions
- Understanding Trial Kitting
- Understanding and Using Warehouses
- Using Mobile Automation
- Working with Visual Processes
- Microsoft Office Integration

Become an Expert

- Expert Distribution

Stock Specialist responsibilities include:

- Controlling flows of equipment and supplies.
- Developing loss mitigation processes and protocols.
- Reporting to management and advising on process improvements.

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Manufacturing Specialist

Complimentary Learning

Essentials

- Using the Solution - Manufacturing
- Introduction to Sage X3 Warehousing

Beyond the Basics

- Using the Solution: Sage X3 Warehousing
- Non-conformance Management
- New Product Introduction: Product Design
- Working with Visual Processes
- Microsoft Office Integration

Become an Expert

- Expert Manufacturing

Manufacturing Specialist responsibilities include:

- Create products, sites for products for Manufacturing.
- Create work centers and define routings.
- Create Bill of materials and enter work orders.
- Allocate and track multiple work orders.
- Close work orders.

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Web Scheduling

Complimentary Learning

Essentials

Working with Sage X3 and Web Scheduling

Web Scheduling responsibilities include:

- Define setup requirements.
- Importing and submitting work orders to Web Scheduling.
- Schedule and optimize work orders
- Allocate and track multiple work orders.
- Modify and update work orders after scheduling.

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Shop Floor Control

Complimentary Learning

Essentials

Overview of Shop Floor Control

Using Shop Floor Control

Shop Floor Control responsibilities include:

- Clocking in and clocking out of the app.
- Utilize dashboards to access work orders.
- Schedule and optimize work orders.
- Track the setup and run time on a work order operations.

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Project & Job Cost Management

Complimentary Learning

Essentials

Using the Solution – Project Management

Shop Floor Control responsibilities include:

- Clocking in and clocking out of the app.
- Utilize dashboards to access work orders.
- Schedule and optimize work orders.
- Track the setup and run time on a work order operations.

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System Administrator

Complimentary Learning

Essentials

- Common Tools
- Upgrade Tools
- Security and Administrator Essentials
- Automated Test Platform
- Session Management
- Understanding the File Import/Export Features

Certification

- Study Guide
- Sample Assessment
- System Administrator Specialist Exam

Beyond the Basics

- Automated Test Platform: Writing Test Scripts
- Customizing Sage X3 Screens
- Understanding and Creating Workflows
- Introduction to Requesters/Queries
- Working with Visual Processes
- Microsoft Office Integration

Advance your Skills

- Advanced Common Tools
- Advanced Technical

Become an Expert

- Expert Technical

System Administrator responsibilities include:

- Configuring and maintaining the networked computer system, including hardware, system software, and applications.
- Ensuring data is stored securely and backed up regularly.
- Diagnosing and resolving hardware, software, networking, and system issues when they arise.

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Developer

Complimentary Learning

Essentials

- Common Tools
- Development Basics
- Introduction to Sage X3 Builder
- Upgrade Tools
- Automated Test Platform

Beyond the Basics

- Web Services and Integration
- Using SOAP Web Services for Import and Export

Advanced your skills

- Advanced Common Tools

Become an Expert

- Expert Developer

Developer responsibilities include :

- Manages and overseeing daily bookkeeping and record keeping.
- Monitors and analyzing accounting data and producing financial reports.
- Preparation of tax records for financial audits.

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API Developer

Complimentary Learning

Essentials	Beyond the Basics	Advance your Skills	Become an Expert
Introduction to Sage X3 Builder	Web Services and Integration	Advanced Common Tools	Expert Developer
Security and Administrator Essentials	Using SOAP Web Services for Import and Export		
Common Tools	Understanding the File Import/Export Features		
Developer Basics	Automated Test Platform		
GraphQL API for Sage X3			
Customizing Graph QL APIs using Sage X3 Builder			
Upgrade Tools			

API Developer responsibilities include :

- Responsible for adding custom fields to the API Data Model.
- Create custom operations for APIs.
- Deploy add-ons you have specifically designed for Sage X3.

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Mobile Automation Developer

Complimentary Learning

Essentials

- Introduction to Sage X3 Builder
- GraphQL API for Sage X3
- Customizing Graph QL APIs using Sage X3 Builder
- Customizing Mobile Automation in Sage X3 Builder

Mobile Automation Developer responsibilities include :

- Manages and overseeing daily bookkeeping and record keeping.
- Monitors and analyzing accounting data and producing financial reports.
- Preparation of tax records for financial audits.

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Sage Business Reporting (SBR)

Complimentary Learning

Essentials

Sage Business Reporting for Sage X3

Reporting and Analytics applies to all roles and responsibilities include :

- Designing reports to track the performance of the business.
- Analyzing data to answer strategic questions about the business.

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Sage Enterprise Intelligence

Complimentary Learning

Essentials

- Getting Started with the Basics
- Using the SEI Add in for Excel
- Report Designer
- Formatting, Filtering and Sorting

Advance your Skills

- Administration and Security

Reporting and Analytics applies to all roles and responsibilities include :

- Designing reports to track the performance of the business.
- Analyzing data to answer strategic questions about the business.

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Crystal Reports

Complimentary Learning

Essentials

Crystal Reports Basics

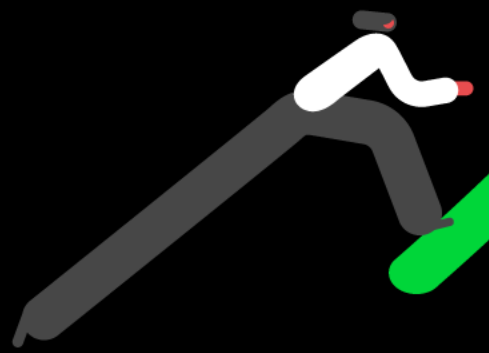
Reporting and Analytics applies to all roles and responsibilities include :

- Designing reports to track the performance of the business.
- Analyzing data to answer strategic questions about the business.

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Essentials – Course details



Getting Started with Sage X3

1.5 hours **Complimentary**

Welcome to Sage X3, your journey begins here! This **interactive eLearning course** is the perfect starting point for new users. Whether you're a **customer, partner, or colleague**, you'll gain the foundational knowledge needed to confidently log in, navigate the interface, and understand the architecture behind Sage X3. This course is designed to help you **build confidence** in the Sage X3 environment

All Roles

Getting Started: Common Data

1 hour **Complimentary**

Unlock the foundation of your Sage X3 experience! This **interactive eLearning course** introduces you to the essential data and records that power every module in Sage X3. Whether you're setting up a new company or preparing for deeper functional learning, this course gives you the tools to **understand and configure the core elements** that drive your solution.

All Roles

Complimentary Learning
Instructor-led training
eLearning
What role is this course for?
Customer Learning Membership Level(s)
Badge available
Part of a Certification path

To register for courses and certifications visit **www.sageu.com**

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Accounting Manager: Setting Up Financials

2.5 hours **Complimentary**

In this interactive learning course, you will learn how to enter supplier invoices and manage open items; how the Cash Requirements Report provides information needed to pay open invoices; how to generate an automatic payment proposal and manually enter payments; how to use the various functions for bank reconciliation; and how to track and process employee expenses.

Accounting Manager

Accounting Manager: Entering Transactions, Budgets & Reports

4 hours **Complimentary**

Take control of your financial operations in Sage X3! This interactive eLearning package is designed for Accounting Managers who need to confidently manage journal entries, budgets, intercompany transactions, and reporting tools. Whether you're reviewing transactions posted from other modules or entering journals directly into the General Ledger, this package equips you with the skills to streamline your accounting processes and gain deeper financial insights.

Accounting Manager

Current and Month-End Processing and Closing

2 hours **Complimentary**

Ready to close with confidence? Prior to closing the month, it is important to understand how to close as well as the typical processes that should be completed. This interactive eLearning package is designed to help you master the essential steps for month-end and year-end processing in Sage X3. Whether you're finalizing journal entries, managing accruals, or closing fiscal periods, this package provides the tools and knowledge you need to ensure accuracy, compliance, and efficiency in your financial close process.

Accounting Manager

AP Specialist: Setup

2.5 hours **Complimentary**

This interactive eLearning course provides you with information about defining business partners and creating the customer and supplier categories; defining setup information such as payment methods, payment terms, early discounts and late charges, and other settings that need to be made before payments can be made.

Accounting Manager

Complimentary Learning
Instructor-led training
eLearning
What role is this course for?
Customer Learning Membership Level(s)
Badge available
Part of a Certification path

To register for courses and certifications visit **www.sageu.com**

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AP Specialist: Invoicing & Payments

2.5 hours **Complimentary**

Are you ready to take control of your financial configuration in Sage X3?
In this interactive learning course, you will learn how to enter supplier invoices and manage open items; how the Cash Requirements Report provides information needed to pay open invoices; how to generate an automatic payment proposal and manually enter payments; how to use the various functions for bank reconciliation; and how to track and process employee expenses.

Accounting Manager, Accounts Payable Specialists

AR Specialist: Setup

2.5 hours **Complimentary**

This interactive eLearning course provides you with information about defining business partners and creating the customer and supplier categories; defining setup information such as payment methods, payment terms, early discounts and late charges, and other settings that need to be made before payments can be received.

Accounting Manager, Accountants Receivables Specialists

AP Specialist: eInvoicing Setup

20 min **Complimentary**

In this interactive eLearning course, you will learn how to set up AP eInvoicing and connect the integration and quickly configure settings at the tenant or company level to streamline operations and create targeted email addresses.

Accounting Manager, Accounts Payable Specialist, System Administrator

AP Specialist: AP Processing, A guide to Automation

30 min **Complimentary**

Simplify your workflow by easily uploading purchase documents directly or through email synchronization. In this interactive eLearning course, you'll quickly match and fill in any missing details, select multiple documents at once with bulk actions, and resolve outstanding issues with ease. Stay in control and keep your processes moving smoothly

Accounting Manager, Accounts Payable Specialist

Complimentary Learning
Instructor-led training
eLearning
What role is this course for?
Customer Learning Membership Level(s)
Badge available
Part of a Certification path

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AR Specialist: Setup

2.5 hours **Complimentary**

This interactive eLearning course provides you with information about defining business partners and creating the customer and supplier categories; defining setup information such as payment methods, payment terms, early discounts and late charges, and other settings that need to be made before payments can be received.

Accounting Manager, Accountants Receivables Specialists

AR Specialist: Invoicing & Payments

1.75 hours **Complimentary**

This interactive eLearning course provides information on how to enter customer invoices; how to generate customer statements and create reminders; how to view and manage open items and finally, how to enter customer payment

Accounting Manager, Accountants Receivables Specialists

Complimentary Learning
Instructor-led training
eLearning
What role is this course for?
Customer Learning Membership Level(s)
Badge available
Part of a Certification path

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Overview and Setting Up Purchasing

20 minutes **Complimentary**

Do you need to understand the parameter settings for Purchasing, how to personalize purchase entry transactions, or how to set up a Supplier? In this interactive eLearning course, you will gain an understanding of the purchase steps or flows available in the system, which financial transactions are created from the purchasing flows, what some of the basic activity codes are as well as groups within purchasing, how to set up sites and suppliers for purchasing, and how to create a supplier.

Purchasing Specialist

Receiving, Invoicing, Utilities and Reports

2.25 hours **Complimentary**

Are you responsible for recording the receipt of stock and/or entering supplier invoices and returns? Do you know how to access and view stock specific reports or to use the inquiries to find information? In this interactive eLearning course, you will learn how to receive stock on a purchase order, receive serial and lot stock items, record supplier invoices for stock received, create purchase invoices for stock received, how to process returns to a supplier, and the purpose of key utilities, reports and inquires. .

Purchasing Specialist

Ordering, MRP Calculation and Enterprise Planning

2 hours **Complimentary**

Are you responsible for purchasing items to replenish your stock? Do you know how to enter purchase requests, orders, or even supplier contract information, or what tools to use to help you make purchasing decisions? In this interactive eLearning course, you will learn about what a purchase request is and how to enter one in the system, the various sources from which purchase orders can be generated, and how to create a purchase order and a contract order. You will also learn about the various tools available to help the planner/material buyer with purchasing decisions. .

Purchasing Specialist

Setting Up Sales and Pricing

2.5 hours **Complimentary**

Do you know how to define setup information specific to Sales in Sage X3? Are you responsible for creating and modifying pricing? In this interactive eLearning course, you will gain an understanding of the overall sales process in Sage X3. You will also learn key setup information that impacts sales when setting up companies and sites, products, business partners, and sales taxes. You will also learn about the different parameters used to activate or de-activate functionality in sales and what impacts prices calculated for stock sold and how to set up pricing.

Sales Specialist

Complimentary Learning
What role is this course for?
Part of a Certification path
Instructor-led training
Customer Learning Membership Level
eLearning
Badge available

To register for courses and certifications visit www.sageu.com

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Creating Quotes and Orders & Allocating Stock

2.5 hours **Complimentary**

Do you know how to define setup information specific to Sales in Sage X3? Are you responsible for creating and modifying pricing? In this interactive eLearning course, you will gain an understanding of the overall sales process in Sage X3. You will also learn key setup information that impacts sales when setting up companies and sites, products, business partners, and sales taxes. You will also learn about the different parameters used to activate or de-activate functionality in sales and what impacts prices calculated for stock sold and how to set up pricing

Sales Specialist

Setting up Stock

3 hours **Complimentary**

Do you know how to define setup information, modify locations, or have multiple sites for Stock in Sage X3? In this interactive eLearning course, you will gain an understanding of the overall stock process and locations and how to define stock sites, how to define location types and assign products, how to define product attributes and products, and gain an understanding of the standard costing. You will also learn how to define statistical groups and product tax levels, units of measure and packages, stock statuses, and finally product lines

Stock Specialist

Sales Invoicing and Returns

2.15 hours **Complimentary**

Understanding the options available when invoicing customers and processing returns is an important element of the sales process. In this interactive eLearning course, you will learn how to set up the parameters for credit control, control the credit limit of a customer, place a customer on hold or manually release, identify the different categories of invoices and how to use each category, how to set up the entry transactions used in the different invoicing functions, how to generate direct orders, delivery, and manual invoices, generate invoices for counter sales and pro forma invoices and how to print an invoice. Lastly, you will learn how to manage the return of goods from customers, create, view, and modify customer returns following a delivery or a supplier return in the case of inter-site or inter-company transfers and enter credit memos for a customer

Sales Specialist

Entering Transactions, Stock Counts, and Reordering

2.15 hours **Complimentary**

Do you know how to record miscellaneous receipts and issues, or transfer stock between sites? Do you know how to perform a stock count? Do you understand the statistical reordering process? In this interactive eLearning course, you will learn how to enter transactions in inventory including miscellaneous receipts and issues, inter-site transfers, stock changes, and assembly and disassembly of products. You will also learn how to setup and perform a stock count in Sage X3. Lastly, you will understand the overall statistical reordering process.

Stock Specialist

Complimentary Learning
Instructor-led training
eLearning
What role is this course for?
Customer Learning Membership Level(s)
Badge available
Part of a Certification path

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Shipment Preparation

2.25 hours **Complimentary**

Are you responsible for preparing items to be shipped including printing picking tickets, packing lists, and packing the items? In this eLearning course, you will learn about the Shipment preparation process in Sage X3. Shipment preparations represent the steps between Sales Orders and Sales Shipment, and all related actions. These functions are not mandatory in the Sales processes, but to understand how shipment preparations function is a great additional asset in the sales distribution management.

Stock Specialist

Complimentary Learning
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Using the Solution - Manufacturing

3.5 hours **Complimentary**

This course will provide you with a foundation of the stock management and manufacturing process to get you started using the solution. Learn how to set up products, bill of materials, and routings, and how to create basic transactions including stock count and work orders. After reviewing this course, you should be able to explain the common key functions and process of the Sage X3 manufacturing solution. This learning package includes 28 videos that will take approximately 3.5 hours to complete.

Manufacturing Specialist

Working with Sage X3 and Web Scheduling

5 hours **Learning Membership**

Sage X3 Web Scheduling is a web-based solution for the planning of production processes, with a focus on automatic scheduling that allows further manual editing and fine-tuning that grants users a great degree of control over the production plan.

Attend this course to learn how to use the Finite Scheduler to safely connect to Sage X3 and exchange work order scheduling data with Sage X3 Web Scheduling. You will also learn about the setup requirements, submitting work orders, scheduling and optimizing work orders, exporting production plans, and modifying scheduled work orders. Through guided simulations and hands-on exercises, you will have the opportunity to practice what you've learned in a training image

Web Scheduling Specialist, Manufacturing Specialist

Introduction to Sage X3 Warehousing

30 minutes **Complimentary**

This eLearning course provides you with a high-level overview of Sage X3 Warehousing. You will learn about the benefits, architecture, different management workflows, modules, and the KPIs and Dashboards available.

Manufacturing Specialist

Overview of Shop Floor Control

30 minutes **Learning Membership**

In this interactive eLearning course, you will gain a solid understanding of Shop Floor Control's features and functionalities. Through engaging content and practical examples, you will learn the steps in the setup process, how data mapping functions, and lastly instructions on how to connect Shop Floor Control to Sage X3

Sales Specialist

Complimentary Learning
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Using Shop Floor Control

30 minutes **Learning Membership**

This interactive eLearning course is designed to provide you with a solid understanding of its features and functionalities through engaging content and practical examples. You will learn how to access the Shop Floor Control app, how to clock in and clock out, and how to track time for setup and runtime operations.

Shop Floor Control Specialist, Manufacturing Specialist

Using the Solution – Project Management

1.5 hours **Complimentary**

Are you new to Project Management in Sage X3? Do you need to know how to create and manage projects and budgets?

In this interactive eLearning course, you will gain an understanding of the Project Management module and gain an understanding of how to create projects, manage project tasks and budgets, and enter time.

Project and Job Cost Management Specialist

Complimentary Learning
Instructor-led training
eLearning
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Common Tools

15 hours **Learning Membership**

In this course, you will learn the concepts, tools, and functions common to Sage X3 modules.

After completing the course, you will be able to:
- Understand and work with activity codes.
- Locate and edit local menus.
- Set up entry transaction screens to simplify data entry.
- Understand and reset sequence numbers.
- Enter formulas to enhance a customer's business needs.
- Integrate with and export data to Microsoft Excel, Word, and PowerPoint.
- Attach documents and graphics to business documents such as sales orders.
- Work with and create workflow notifications and access, view, and design process views.
- Define user-defined inquiries and personalize inquiry screens and objects.

System Administrator Specialist

Security and Administrator Essentials

13.5 minutes **Learning Membership**

Are you responsible for setting up and maintaining security in Sage X3? Do you manage the databases and performance of your system? Attend this online instructor-led virtual course to learn about the essential system administrator functions. Get hands-on experience creating and modifying security users, profiles, modifying pages using the authoring tools, and how to optimize database performance.

After attending this course, you will be able to:
- Explain how to set up user security and maintain users.
- Understand folder setup and management.
- Understand the patch integration process and tools.
- Describe the data import/export tools and capabilities.
- Understand how to configure and use the Batch Server to process tasks and requests.
- Demonstrate how to create and use Process flows.
- Demonstrate how to create and use Workflow rules and notifications.
- Understand the Microsoft Office integration and collaboration tools.
- Understand the Authoring functions and how to use them.

System Administrator Specialist

Complimentary Learning
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Session Management

30 minutes **Complimentary**

In this interactive e-learning course, System administrators gain expertise in monitoring, controlling, and troubleshooting sessions on Sage X3 constructively. Through our course, you'll learn how to view and manage user sessions, perform session-specific actions, and configure log and trace files to optimize performance and troubleshoot issues. Whether you are new to the platform or looking to enhance your skills, this course is the perfect solution.

System Administrator Specialist

Understanding the File Import/Export Features

1 hour **Complimentary**

In this course, you will learn about the file import and export capabilities of Sage X3. The file Import and Export functions and features allow you to deliver large amounts of data to be processed in a single session. After completing this course, you will be able to understand the general flow of the file import and export processes, specify the default directory paths to use and determine file locations, determine the object to use in the template, define templates to use for extracting data from the database, set up the data for transcribing, export or import data to a file, correct rejected records and add your import or export job to the batch server queue.

System Administrator Specialist

Upgrade Tools

1 hour **Complimentary**

This learning package provides you with interactive eLearning courses that provide information on Patch Finder and Test Update. You will learn how to use Patch Finder to search for details in bug fixes and enhancements, as well as Test Update to test Sage patches before they are applied.

System Administrator Specialist

Automated Test Platform

30 minutes **Complimentary**

Sage X3 Automated Test Platform, or ATP, is a tool to help you test various scenarios against Sage X3 updates. For example, as a developer you could test your customizations against an update to validate or determine if there are any issues that must be addressed prior to updating Sage X3. Selecting this option displays several interactive eLearning course teaching you about what ATP is and how it is used, the prerequisites to prepare your solution for installation of ATP and reports available in ATP.

System Administrator Specialist, API Developer

Complimentary Learning
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Development Basics

15 hours **Learning Membership**

In this course, you will learn how to use the development tools in Sage X3 including how to create your own windows, screens, objects, and functions, modify existing processes, and use the Eclipse editor to write and debug code.

After completing this course, you will be able to:
- Design tables, screens and windows
- Use events and actions
- Debug and optimize X3
- Use import templates
- Develop advanced functions

Developer, API Developer

Introduction to Sage X3 Builder

1 hour **Complimentary**

In this training course, you'll learn how Sage X3 Builder, enables powerful customization of Sage X3's Mobile Automation and new mobile/web applications. It integrates with VS Code IDE and utilizes cloud technologies and modern UIs. The platform supports full-cycle development, from coding to testing and deployment, with a native GraphQL integration. Developers can create custom API packages, extend GraphQL API, and build custom apps using TypeScript.

All Developer roles

Customizing GraphQL APIs using Sage X3 Builder

9 hours **Learning Membership**

Important note: Before registering for this course, it is important you understand the following: TypeScript, JavaScript, Visual Studio Code, GraphQL, and Node.js. These are used when doing any development work using Sage X3 Builder.

This interactive instructor-led training course is designed to provide you with an introduction to Sage X3 Builder. This includes understanding the new API functionality, installing the developer pack, and more.

After attending this course, you will be able to:
- Overview of Sage X3 Builder.
- How to use the API functions in Sage X3.
- Understand and install the Development Pack.
- How to add custom fields to the API Data Model.
- How to create custom operations for the API.
- How to deploy Add-ons.
- Tips & Tricks for using Sage X3 Builder.

API Developer

Complimentary Learning
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GraphQL API for Sage X3

30 minutes **Learning Membership**

This interactive eLearning course, you will learn about the GraphQL for Sage X3. This includes an overview, how to explore and run queries in GraphQL API Sandbox, and GraphQL Docs for Query and Mutation.

API Developer, Mobile Automation Developer

Customizing Mobile Automation with Sage X3 Builder

9 hours **Learning Membership**

This interactive instructor-led training course is designed to provide you with practical cases for customize Mobile Automation pages using Sage X3 Builder. This course will familiarize you with the TypeScript development language and the Mobile Automation development framework.

After completing this course, you will be able to:

- How Mobile Automation works
- R&D Showcase – Installation and Demo
- Technical documentation & Practical cases

Developer, API Developer, Mobile Automation Developer

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Sage Business Reporting

3 hours **Learning Membership**

Sage Business Reporting is a powerful solution that transforms raw financial and operational data into clear, actionable insights. As part of the broader Sage ecosystem—trusted worldwide for its accounting and ERP capabilities—this tool enables organizations to build meaningful, data-driven reports with confidence.

In this course, you will learn how to create, edit, and customize reports to meet your organization's unique needs. If you enjoy working in Excel, Sage Business Reporting seamlessly connects your live company data directly to your spreadsheets, allowing you to design dynamic reports and perform deeper analysis.

After attending this course, you will be able to:

- Stream reporting processes.
- Reduce manual data-entry errors.
- Empower users across your business.
- Understand how Sage Business Reporting supports faster and more informed decision making.

This course is recommended for all users wanting to develop financial reports

SEI - Getting Started with the Basics

4.5 hours **Learning Membership**

Attend this online instructor-led virtual course to learn about the Sage Enterprise Intelligence (SEI) reporting and analysis tool. This course provides a high-level overview and will help you quickly get started using the basic functions before moving on to more advanced features in SEI. Learn how to use built-in views and how to create and tailor views for your needs.

After attending this course, you will be able to:

- Navigate within the SEI interface.
- Understand what processes are and the different types of views available.
- Use prebuilt views to create your own views.
- Add or remove dimensions and measures from views.
- Change columns in a view, add sorting of rows and summarized data.
- Apply simple and advanced filters.
- Use pivots and cross-tab worksheet views.
- Print and export views.

This course is recommended for all users wanting to start creating and viewing reports in SEI.

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SEI - Using the SEI Addin for Excel

4.5 hours **Learning Membership**

Attend this online instructor-led virtual course to learn about the Sage Enterprise Intelligence (SEI) Addin for Excel. This addin allows you to access real-time information within Excel from your ERP database. You will learn how to use all the features on the SEI Addin for Excel toolbar and how to create formulas and pivot tables and how to filter and select subsets of data.

After attending this course, you will be able to:

- Create a reference configuration used for retrieving data between the Addin for Excel and SEI.
- Use all the addin features available on the Excel toolbar.
- Use and create SEI formulas.
- Pull data from SEI processes using pivot tables and cubes.
- Use prompts to filter and select specific subsets of data.
- Link to formulas and applications.

This course is recommended for all users wanting to start creating and viewing reports in SEI.

SEI – Report Designer

3.75 hours **Learning Membership**

Attend this online instructor-led virtual course to learn how to create and customize dynamic operational and financial reports using the Report Designer in Sage Enterprise Intelligence.

After attending this course, you will be able to:

- Understand and use the Report Designer and Worksheet Editor interfaces.
- Access existing reports and create new reports.
- Import SEI worksheets into reports.
- Customize reports to meet your company's needs using formatting and layout tools.
- Apply advanced filters to your data/reports.
- Add calculations and totals to reports.
- Share reports collaboratively by exporting, distribute, emailing, etc..
- Understand the publishing options.
- Use external links and refresh cube data.

All SEI users

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SEI – Formatting, Filtering, and Sorting

3.5 hours **Learning Membership**

Attend this online instructor-led virtual course to learn how to customize data views in Sage Enterprise Intelligence (SEI). You will learn how to format columns in a view and advanced techniques for filtering, customizing fields, and creating rules based on certain conditions for more efficient and tailored views of your data.

After attending this course, you will be able to:
- Customize columns and fields in views.
- Create rules based on certain conditions to format the appearance of data in columns.
- Apply advanced filters to your data using comparison and logical operators.
- Use the Expression builder (using SQL commands) for creating filters.
- Create calculated columns on the fly

System Administrators, Advanced Report Writers

Crystal Reports Basics

10 hours **Learning Membership**

This Realtime class covers custom report design using Crystal Reports for X3. In this class you will learn how to design reports in Crystal Reports, and how to add reports to folders and run within X3.

After attending this course, you will be able to:
- Navigate Crystal Reports.
- Plan and create new reports.
- Add data tables and information from X3.
- Add new reports to X3.

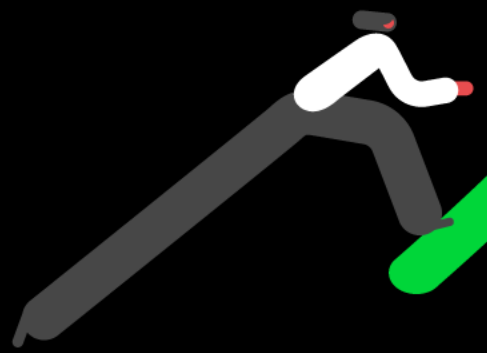
All Report Designer

Complimentary Learning
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Beyond the Basics — Course details



Understanding and Using Bank Reconciliation

4 hours **Learning Membership**

Attend this webinar to learn about the 4 different ways to perform a bank reconciliation. This will include the simple Reconciliation function and the Bank reconciliation process, the Bank statement reconciliation process, and the Reconciliation only portion of Advanced Bank Statement.

Accounting Manager

A Deep Dive Into Automatic Journals

4 hours **Learning Membership**

In this course, you will learn the structure of and how to configure and use Auto Journals. We'll discuss best practice tips for customizing to your needs, including using accounting codes. Also covered are the most commonly used auto journals that you may consider implementing for your organization.

After completing this course, you will be able to:

- Explain the purpose and use of Auto Journals.
- Understand the general flow of Auto Journals and how they work in the system.
- Understand the layout and elements of an Auto Journal.
- Demonstrate how to create and apply accounting codes with Auto Journals.
- Explain the most commonly used Auto Journals.
- Apply best practice guidelines to customize Auto Journals.

Accounting Manager

Understanding and Using Fixed Assets

4 hours **Learning Membership**

Attend this online instructor-led virtual course to learn about Sage X3 Fixed Assets. You are introduced to Fixed Assets including information on the setup requirements, functions and features, and how to add and manage asset records and depreciation.

After completing the course, you will be able to:

- Define setup information and add and manage asset records.
- Enter expenses to capitalize and calculate depreciation entries.
- Perform periodic process tasks and view various inquiries and reports.

Accounting Manager

Understanding Operating Budgets

5 hours **Learning Membership**

In this course, you will learn about Operating Budgets in Sage X3 including how to create a budget structure, activate and approve the workflow, manage by product, envelope, year and lines, and finally view key inquiries and reports related to operating budgets.

Accounting Manager

Complimentary Learning
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Purchasing Signature Management

2 hours **Learning Membership**

When setting up the purchasing process, you can require signatures as part of the workflow process. The requirement of these signatures can prevent a purchase request from being converted to a purchase order and a purchase order from being printed.

In this interactive eLearning course, you will gain an understanding of the Purchasing Signature Management workflow, how to define assignments rules and user assignments, define delegated users and manage the signatures and workflow rules.

Purchasing Specialist

Advanced Purchasing & Three-way Matching

1 hour **Learning Membership**

In this interactive eLearning course, you will learn about the management of advanced purchase techniques in the Purchasing module including the management of costs, which incorporates cost natures, percentage deductible in tax rates, and creating a list of costs with their values, and how to use Incoterm to define freight terms.

You will also gain an understanding of three-way matching, learn how to define the amount a receipt/invoice can deviate from the original purchase order, understand the various transactions entries used for matching, and assign default tolerance codes to suppliers, products or product/supplier.

Purchasing Specialist

Batch Sales Processing, Reports & Inquiries

2 hours **Learning Membership**

In this interactive eLearning course, you will learn about the management of advanced purchase techniques in the Purchasing module including the management of costs, which incorporates cost natures, percentage deductible in tax rates, and creating a list of costs with their values, and how to use Incoterm to define freight terms.

You will also gain an understanding of three-way matching, learn how to define the amount a receipt/invoice can deviate from the original purchase order, understand the various transactions entries used for matching, and assign default tolerance codes to suppliers, products or product/supplier.

Sales Specialist

Sales Signature Management

1.5 hours **Learning Membership**

In this interactive eLearning course, you will gain an understanding of the Sales Signature Management workflow, how to define assignments rules and user assignments, define delegated users and manage the signatures and workflow rules.

Sales Specialist

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Creating and Using Commercial Sales Kits

30 minutes **Learning Membership**

Commercial Sales Kits allow you to package together your products to sell as one unit. Both you and your customer can realize the benefits when you implement this functionality.

In this course, you will learn about Commercial Sales Kits. Once complete you will understand the purpose of commercial sales kits including their benefits, understand the terminology, be able to create and use commercial sales kits and finally print an order from a commercial sales kit.

Sales Specialist

Setting up Quality Control & Transactions

1.5 hours **Learning Membership**

The Quality Control Process allows you to receive items into a quality control status. While in this status, based on settings you define, you can restrict access to these products from being shipped, used in the manufacturing process, and from being allocated.

In this interactive eLearning course, you will learn how to manage the settings for quality control management as well as how to work with receipts to see the impact on how an item is received, request a quality control inspection, and how to track the QC process.

Stock Specialist

Periodic Processing, Reports & Inquiries

30 minutes **Learning Membership**

In this interactive eLearning course, you will learn how to update the value of transactions carried out after an adjustment or a backdated transaction, modify the moving average price value for lines in the FIFO stack and for lots, print a stock valuation report for a company according to different calculation criteria, adjust the backorder shortages as well as the suspended movement transactions with available stock.

You will also learn how to modify the lot title, expiration lead-time and expiration date, add potential user defined fields for a specific lot, calculate and update the A/B/C/D classes of products for a given site, pass to accounting the stock transactions, automatically print-out a label or document after a stock entry or internal movement.

Stock Specialist

Understanding Trial Kitting

30 minutes **Learning Membership**

This interactive eLearning course is intended to provide you with information on Trial Kitting. You will gain an understanding of the overall function and benefits, the setup options used in the Trial Kitting function, how to process calculations, and various use examples

Stock Specialist

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Understanding and Using Warehouses

30 minutes **Learning Membership**

If you are using warehouses, it is important that you understand how they are used and set up in order to adequately track your stock.

In this interactive eLearning course, you will learn how warehouses are used in. Sage X3, how to create and activate a warehouse in a site, assign locations to a warehouse, create a product-warehouse combination, and assign a default warehouse to use in transactions.

Stock Specialist

Using Mobile Automation

1.5 hours **Learning Membership**

As part of this learning package, you will learn about the Sage X3 Automated Data Collection mobile application. Through the interactive eLearning courses, you will learn how to navigate and define settings, accessing, entering, and creating a purchase receipt, internal stock change, location reorder, miscellaneous receipt or issue, pick ticket, and how to access and use the various purchase inquiry options available.

Stock Specialist

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Using the Solution – Sage X3 Warehousing

2.25 hours **Learning Membership**

In this interactive learning course, you will learn about Sage X3 Warehousing (previously known as GEODE). This learning is made up of two courses that cover general concepts, the creation and review of basics parameters, and the creation of common data. You will also learn about the standard management flows as well as shipment management and stock management as it relates to Sage X3 Warehousing.

Manufacturing Specialist

New Production Introduction: Product Design

1 hour **Learning Membership**

In this interactive eLearning course, you will learn about the database developed for New product introduction (NPI), how design BOMs are created, and how the costs are calculated in real time. It explains how to use the function “New material” to amend the description, the costs and other information of the new material, the function “Publish product” to publish product design to inventory and the function “Publish BOM” to publish the design BOM to production BOM.

Manufacturing Specialist

Non-conformance Management

2 hours **Learning Membership**

In this interactive eLearning course, you will learn about Non-conformance (NC) in Sage X3. You will learn about the setup requirements focusing on the Activity Codes, User and General Parameters, Misc. Tables, Actions and User Rights.

You will also learn about the Non-conformance process starting with an Overview, then creating an NC from a document, the process from New to Close, linking documents from an existing NC, Report features, and Tracking Enhancements.

Manufacturing Specialist

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Automated Test Platform: Writing Test Scripts for Sage X3

2.25 hours **Learning Membership**

Attend this hands-on instructor-led training course to understand how to setup your Sage X3 environment to work with Sage X3 Automated Test Platform and setup your client environment to write Sage X3 Automated Test Platform scripts in Microsoft Visual Studio Code. You will also learn the basics of structuring Sage X3 Automated Test Platform step definitions to work with the various graphical elements of Sage X3 to write basic to intermediate testing scenarios.

System Administrator Specialist

Customizing Sage X3 Screens

30 minutes **Learning Membership**

The ability to customize screens in Sage X3 can save you time as you can take control of your screen layout and have these changes apply to specific users or groups of users. In this interactive eLearning course, you will learn how to perform simple screen customizations such as hiding fields, rearranging sections, blocks, and fields on most screens, rearranging fields in inquiry screens, and adding columns to certain objects.

System Administrator Specialist

Understanding and Creating Workflows

8 hours **Learning Membership**

Wouldn't it be nice to have Sage X3 alert you every time a customer credit level is changed, or when a special supplier invoice is entered, or for something specific to your information needs? Sage X3 has comprehensive workflow functionality that includes the ability to create simple email notifications to alert you when you need it. Attend this course to find out how you can use the workflow feature to improve efficiency and manage data within Sage X3.

System Administrator Specialist

Introduction to Requesters/Queries

10 hours **Learning Membership**

The Requesters/Queries tool allows you to construct database queries and view the results within the application. In this course, we will look at practical examples of the 3 methods of creating Requesters/Queries. We will also look at creating views, which can be used to increase the speed at which data can be returned from a requester/query. Additionally, we will cover the presentation of data from a requester/query either on the Landing Page and exporting to a Spreadsheet, or Dashboard Views

System Administrator Specialist

Complimentary Learning
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Web Services and Integration

12 hours **Learning Membership**

This course will teach you from beginning to end how to set up and integrate web services between Sage X3 and your application. You will learn what web services are, as well as the best practices and limitations for implementing web services. Learn how to set up connection pools for managing waiting queues for web service requests. Also learn how to publish subprograms and objects in order to make them accessible to external applications through the Internet. You will gain an understanding of how to define a project team for developing the integration including estimating workloads, third party application development, unit testing, and final development. You will also learn the tips and best practices for testing and troubleshooting the integration.

System Administrator Specialist

Using SOAP Web Services for Import and Export

1 hour **Learning Membership**

In this interactive eLearning course, you will gain an overview of Sage X3 SOAP web services and how it is used to integrate applications with Sage X3, including setting up connection pools to process requests and authentication, using SOAP web services import and export to exchange data directly between your application and Sage X3, testing of web services, and best practices and performance

System Administrator Specialist

Complimentary Learning
Instructor-led training
eLearning
What role is this course for?
Customer Learning Membership Level(s)
Badge available
Part of a Certification path

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Working with Visual Processes

45 minutes **Learning Membership**

Process flows provide an easy way to access all the functions associated with a process such as order entry for an Order Entry clerk. This is a great feature to use for anyone who uses the same tasks daily.

In this interactive eLearning course, you will about process flows and process menus. This includes how to view existing process flows and menus, as well as design process flows and process menus to best meet your business needs.

All roles

Microsoft Office Integration

45 minutes **Learning Membership**

Microsoft Office tools are the most used professional tools for reporting, data presentation, and document generation in a business. In this interactive course, you will learn how Sage X3 integrates with Microsoft Office so that you can start exporting Sage X3 data to Word, Excel, and PowerPoint. These documents can be circulated, reopened, and refreshed, as necessary.

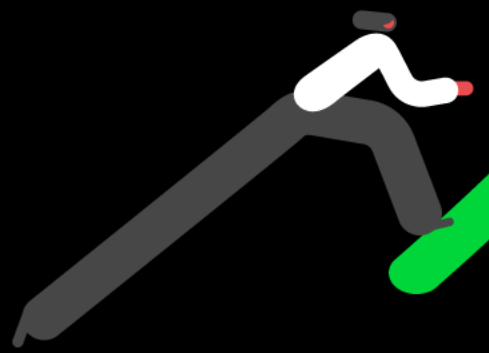
All roles

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Advance Your Skills - Course details



Advanced Financials

36 hours **Learning Membership**

This interactive workshop interactive advanced workshop is your next step to effectively work on projects with multi-currency needs and successfully navigate through advanced adjustments and month end close procedures. This course is offered as part of the Mastering Sage X3 Bootcamp program. This workshop is very interactive with assigned tasks and discussion points with the instructor and other attendees, to share approaches and outcomes.

After completing this course, you will:

- Understand what a core model is and when is it required.
- Know how to explain and setup a multi-currency configuration.
- Have learned the mechanism of conversion variance calculations and how to set up accounts managed with currencies.
- Understand how to proceed safely with automatic journal setup adjustments.
- Be able to diagnose common errors and perform adjustments without the need for development work.
- Know how to effectively close end of month, the proper steps, and how to resolve common errors.

All Financial roles

Prerequisites

To ensure you receive the most from this training, it is recommended you complete the following prior to attending to have a basic understanding of the Sage X3 solution:

- X3 – Sage X3 - Core Financials Course or equivalent certification (Partner Consultants).
- X3 – Sage X3 - Accounting Manager Fundamentals, X3 – Sage X3 - Accounts Payable Fundamentals, X3 – Sage X3 - Accounts Receivable Fundamentals or equivalent eLearning courses (Customers).

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Advanced Common Tools

32 hours **Learning Membership**

This course is focused on building upon the core concepts, tools and functions which are common to all Sage X3 modules. This is a fundamental class expanding your foundation level of knowledge prior to embarking upon specialist learning topics.

During this class, you will strengthen your common tools experience and enhance your knowledge. You will be able to use and apply formulae in real life scenarios and manage the needs of your customers using queries and statistics.

As you gain confidence in the tools and advanced settings available, the landing pages you create will become more meaningful for your customers.

System Administrator Specialist

Prerequisites

To ensure you receive the most from this training, it is recommended you complete the following prior to attending to have a basic understanding of the Sage X3 solution:

- X3 – Sage X3 – Common Tools.

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Advanced Technical

24 hours **Learning Membership**

Have you completed the Core Technical training, or have been in the field for years and are ready to expand your knowledge to the next level? Attending this interactive advanced workshop is your next step to learning how to offer a more personalized and optimized system that will allow you to use the solution efficiently.

During this class, you will strengthen your understanding of modifying classic pages, adding tabs and fields, make window and menu changes, create or change a page or web page, manage field initialization and controls, improve performance with data storage functions, and learn best practices on importing and exporting data.

As you gain confidence in the tools and advanced settings available, the landing pages you create will become more meaningful for your customers.

System Administrator Specialist

Prerequisites

To ensure you receive the most from this training, it is recommended you complete the following prior to attending to have a basic understanding of the Sage X3 solution:

- X3 – Sage X3 – Security and Administrator
- X3 – Sage X3 – Common Tools

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SEI – Administration and Security

5 hours **Learning Membership**

Attend this online instructor-led virtual course to ensure business processes run smoothly and securely on your Sage Enterprise Intelligence (SEI) system. This includes determining what can be viewed, deleted, or modified by all users on the system. You will also learn how to set up the business Data Model used by other users of the system and set up distribution reports.

After attending this course, you will be able to:

- Use the Administration functions to set security levels and create a new security level
- Assign security groups to a user
- Understand all the settings in the Data Model designer that are used to create data models
- Set up and send subscribed distribution reports using the Distribution Scheduler

System Administrator, Database Administrator

Prerequisites

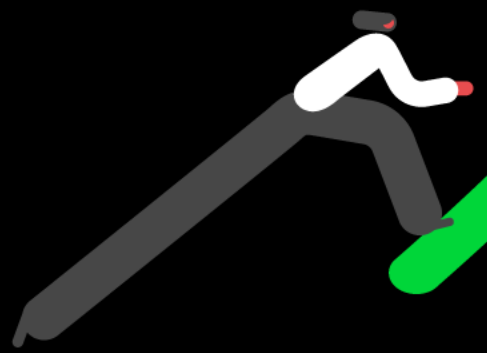
- Sage Enterprise Intelligence: Getting Started
- Sage SQL Fundamentals or working knowledge of SQL
- Working knowledge of multi-schema databases, table structures, and primary keys.

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Become an Expert — Course details



Expert Financials

Varies **Learning Membership (20% discount)**

These interactive workshops enable you to master your skills in the Financials specialist domain. These courses are aimed at customers who have significant Sage X3 knowledge and expertise.

Selecting the Expert Financials link in Sage University displays a list of expert workshops related to Financials. This list varies and new courses can be added at any time along with the removal of existing courses.

All Financial roles

Prerequisites

To ensure you receive the most from this training, it is recommended you complete the necessary learning for your role.

Complimentary Learning
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Expert Distribution

Varies **Learning Membership (20% discount)**

These interactive workshops enable you to master your skills in the Distribution specialist domain. These courses are aimed at customers who have significant Sage X3 knowledge and expertise.

Selecting the Expert Distribution link in Sage University displays a list of expert workshops related to Distribution. This list varies and new courses can be added at any time along with the removal of existing courses.

All Distribution roles

Prerequisites

To ensure you receive the most from this training, it is recommended you complete the necessary learning for your role.

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Expert Manufacturing

Varies **Learning Membership (20% discount)**

These interactive workshops enable you to master your skills in the Manufacturing specialist domain. These courses are aimed at customers who have significant Sage X3 knowledge and expertise.

Selecting the Expert Manufacturing link in Sage University displays a list of expert workshops related to Manufacturing. This list varies and new courses can be added at any time along with the removal of existing courses.

All Manufacturing roles

Prerequisites

To ensure you receive the most from this training, it is recommended you complete the necessary learning for your role.

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Expert Technical

Varies **Learning Membership (20% discount)**

These interactive workshops enable you to master your skills in the System Administrator specialist domain. These courses are aimed at customers who have significant Sage X3 knowledge and expertise.

Selecting the Expert Technical link in Sage University displays a list of expert workshops related to Technical. This list varies and new courses can be added at any time along with the removal of existing courses.

All Technical roles

Prerequisites

To ensure you receive the most from this training, it is recommended you complete the necessary learning for your role.

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Expert Developer

Varies **Learning Membership (20% discount)**

These interactive workshops enable you to master your skills in the Developer domain. These courses are aimed at customers who have significant Sage X3 knowledge and expertise.

Selecting the Expert Developer link in Sage University displays a list of expert workshops related to Development. This list varies and new courses can be added at any time along with the removal of existing courses.

All Financial roles

Prerequisites

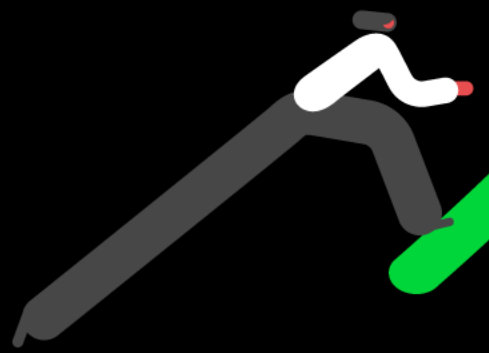
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Study Guides & Certification Details



Study Guides

3 minutes **Complimentary**

Study guides provide information specific to the certification assessment including the number of questions asked, types of questions, and overall time limit. Additionally, it provides information on the areas in the training you will be assessed on.

The Study Guide should be reviewed to help you prepare for taking the assessment and ensure you have reviewed all of the required learning.

All certification roles

Accounting Manager Application Specialist Assessment

80 minutes **Learning Membership**

This assessment is part of the Accounting Manager Specialist certification. Questions in this assessment are derived from various sources, including the Accounting Manager: Setting up Financials, Accounting Manager: Entering Transactions, Budgets & Reports, and Accounting Manager: Current and Month-end Processing & Closing course content. This assessment has 40 questions with a 80-minute time limit. The minimum score required to pass this assessment is 80%. You will have two attempts to achieve a passing score

Accounting Manager Specialist

Sample Assessments

10 minutes **Complimentary**

Online sample assessment to test your knowledge. Questions in this assessment are derived from the same sources as the actual exam. The sample assessments haves 5 questions with a 10-minute time limit.

All certification roles

Accounts Payable Application Specialist Assessment

70 minutes **Learning Membership**

This assessment is part of the Accounts Payable Specialist certification. Questions in this assessment are derived from various sources, including the AP Specialist: AP Setup, and AP Specialist: Invoicing & Payments course content. This assessment has 35 questions with a 70-minute time limit. The minimum score required to pass this assessment is 80%. You will have two attempts to achieve a passing score

Accounts Payable Specialist

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Accounts Receivable Application Specialist Assessment

70 minutes **Learning Membership**

This assessment is part of the Accounts Receivable Specialist certification. Questions in this assessment are derived from various sources, including the AR Specialist: AR Setup, and the AR Specialist: Invoicing & Payments course content. This assessment has 35 questions with a 70-minute time limit. The minimum score required to pass this assessment is 80%. You will have two attempts to achieve a passing score.

Accounts Receivable Specialist

Security Administrator Specialist Assessment

1 hr 50 minutes **Complimentary**

This assessment is part of the System Administrator Application Specialist certification. Questions in this assessment are derived from various sources, including the Sage X3 Common Tools and Sage X3 Security & System Administrator Essentials course content, and Upgrade Tools eLearning course. Certification exams cover knowledge gained via courses, time in the role, on the job training, general product knowledge, product collateral, webcasts, etc. This assessment has 50 questions with a 1hr and 50 minute time limit. You have 30 days from the date of your registration to complete this assessment. The minimum score required to pass this assessment is 80%. You will have two attempts to achieve a passing score.

System Administrator Specialist

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About Sage

Sage is the market leader for integrated accounting, payroll, and payment systems, supporting the ambition of the world's entrepreneurs.

Like many of the businesses we serve, Sage began as a small business and has grown beyond what seemed imaginable. Today, over 11,000 colleagues support millions of entrepreneurs across more than 20 countries as they power the global economy.

We help drive today's business builders with a new generation of solutions to manage everything from money to people.

Our social and mobile technology provides live information so you can make fast, informed decisions anytime, anywhere in the world. We support our business builders for life by offering choice, support, expertise, and innovation. We champion your causes and provide world-leading advice and support when you need it most.

For more information, visit **www.sage.com**

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Thank You

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